

FORWARD

The Rules governing student behaviour and relevant penalties were again reviewed in 2008, and a number of important amendments incorporated in this booklet were done. The Rules were revised by the University Student Discipline Committee (USDC and referred to Council for consideration and approval. The Council approved the revised rules at its meeting in January 2009.

The present Rules of Conduct come under two categories: which are **minor offences** designated as Category 'A' and **major offences** designated as Category 'B'. It is these major offences which come under Category 'B' offences that were revised to give them more teeth, in particular the rules and penalties relating to the Rules breached as a consequence of consumption of alcohol and drug (Amendment No. 3 of 2009). This rule now carries the amended penalty of immediate termination from studies. The rule or policy is referred to as **Zero Tolerance** Policy on Consumption of Alcohol and Drug Abuse, which had been widely advertised in the National paper. Basically, the policy is harsh because of past and present involvement of students on the abuse of alcohol or drug on the campus which have resulted serious misdemeanours from students that culminated in a number of deaths on campus, as well as inflicting serious injuries to a number of students. In addition consumption of alcohol or drug abuse also contributed to tribal violence, nuisance and disturbances, drunkenness and disorderliness of individual students, damage to state properties and so forth.

The Zero Tolerance policy of the Rules however was not intended to deprive students of their democratic right and freedom. However it is intended to clearly define and promote the standard of behaviour expected from students and staff. You must also bear in mind that your parents and also your sponsor have high expectation and esteem for you to excel in studies without disruptions. You are also reminded that your parents, sponsors, future employers and even the majority of students have indeed expressed concern publicly that the University must have tougher approach to deliver maximum penalties to a minority of students who are disruptive towards the corporate duty of our institution and higher learning.

The Papua New Guinea University of Technology will be your second home for the next 2 to 4 years and it is your responsibility to safeguard and protect its properties, and make it an institution you can be proud of in years to come. Academic life that you are embarking on is very challenging,

but can be managed if you set your priorities right and you explicitly know what you want to be at the end of your four years of study.

It is your corporate responsibility to safeguard and protect your personal integrity. And the integrity of the University must be held at high esteem as the best institution in Papua New Guinea. To attain this objective the onus lies with you to observe these Rules so that good governance is fostered for the best corporate interest of the University, the student body and the community at large.

WILSON F. TOVIRIKA
Pro Vice Chancellor (Administration)

January 2010

STUDENT RULES

The decision to come and study at the PNG University of Technology can be considered as an important benchmark in your life. As the academic year unfolds, you will soon realise that regardless of where you come from, each of you will collectively make up the student body studying and working towards a common objective of obtaining a decent university education that will better equip and prepare you to become good and responsible future leaders of this great nation.

The diverse multi-cultural make up of the student body will inevitably create anxiety and fear and ultimately lead to friction and tension among members of the student body. As members of this great institution and indeed civilised community, you will be expected to conform to certain code of conduct and behaviour.

Council has approved a zero tolerance policy on the consumption and abuse of alcohol and prohibited drugs. The policy is now in place. The policy precisely means that any student who is found or reported to be smuggling any form of alcohol onto the campus; caught drunk and behaving disorderly; or disturbing the peace and good order on campus; or promoting other anti-social behaviour resulting from alcohol or drug inducements, or

in possession of alcohol or drug in any unauthorised areas on campus will be dealt with severely. The student will be terminated. It is the Council's desire and that of the University as a whole must at all times promote good governance, curb lawlessness, maintain peace, and foster harmony among the student body. Hence, it has put in place rules and regulations governing student conduct and behaviour on campus.

- a) The University has rules to conduct its own judicial system in order to deal with minor misdemeanours ranging from using foul and abusive language, making excessive noise, public nuisance of self, causing minor physical damage to state and other public property including breaking a fly wire, a louver blade, defacing the door, damaging a hand basin, and any other activities of such kind.
- b) Through its own judicial system, the University can also deal with major anti-social activities considered criminal in nature ranging from physical assaults, grievous bodily harm, being under the influence of alcohol and causing group fighting, rioting, rape, murder, wilful destruction of state property, drug abuse, and any other such activities defined by the laws of this country to be criminal in nature.

Where offences are considered to be far more serious, offenders will be reported to police to be appropriately dealt with under the criminal code and any other laws of Papua New Guinea.

Meanwhile, I would like you to note that demand for university entry is both intense and competitive. Since you were admitted to study at this University on your own merit, you should cherish and value this opportunity and study hard as education is no longer a right but a privilege.

Finally, you must be proud that when you graduate, the legacy you will leave behind and the integrity of this university will indeed play a greater and significant part in your personal development and the career path you choose in the years ahead.

Allan J Q SAKO
Registrar

January 2010

RULES GOVERNING STUDENT BEHAVIOUR

These Rules are intended to prevent anti-social activities and to indicate as clearly as possible the standards of behaviour expected from students and the likely consequences of departures from these standards. They should be read with the Student Discipline Statute, which is attached as Appendix 'A'.

There are two (2) categories of punishable offences. They are:

A. MINOR OFFENCES

Which include a large number of punishable offences such as use of offensive language, committing a disturbance, vandalism, etc.

B. MAJOR OFFENCES

Such as theft, drunkenness, assault, fighting. This category also includes the more serious cases of attempted rape, murder, forgery and uttering, fraud and false pretences, which will be referred to Police.

Offences against the laws of PNG can be referred immediately to the Police but this shall not prohibit action being taken simultaneously taken under these Rules by the University.

1. PROCEDURES

Complaints should first be made to the Dean of Students who will submit a detailed report to the Pro Vice Chancellor (Administration) who will then decide which of the discipline authorities will deal with a case.

- University student disciplinary committee; or
- SRC student disciplinary committee

Cases to be dealt with by the SRC Disciplinary Committee will be heard within one week of the report and those referred to the University Student Disciplinary Committee will be heard as soon as possible. If a student fails to attend a hearing without a good cause or reason, the appropriate penalty will automatically be imposed.

2. CATEGORY “A”

MINOR OFFENCES

i) OFFENSIVE LANGUAGE AND BEHAVIOUR

It is an offence for any student to use language in a way, which is reasonably likely to cause offence to any other member of the community.

ii) NUISANCE AND DISTURBANCE

It is an offence to commit a public nuisance or to create a disturbance on the University campus. If a student or group of students causing a disturbance is asked to disperse by a member of the SRC, a Subwarden, a member of the University Security Force, or a member of the University staff and fails to do so, he or she shall be deemed to have committed an additional offence and so be liable.

iii) LITTERING

It is an offence to disfigure the campus in any way by dropping litter, smashing glass or similar material or to cause by commission or omission any hazard to exist.

iv) COMPULSORY MEDICAL EXAMINATIONS

It is an offence for any student to wilfully refuse to undergo medical examination when required by the Medical Officer or the Registrar representing the University.

v) VANDALISM

It is an offence for any student to defile, deface or wilfully damage any building or other property on the University campus (whether controlled by the University or not).

Offences resulting in damage to property will carry a further penalty of payment, by the offender, of appropriate cost of repair or replacement and withdrawal of residential privileges on campus depending on the seriousness of the offence.

PENALTIES FOR CATEGORY “A”

- a) For a first offence, a fine up to K100.00 and a Good Behaviour Bond will be imposed at the discretion of the University Student Disciplinary Committee depending on the seriousness of the offence committed.
- b) For a second offence, a fine up to K200.00 and a Good Behaviour Bond will be automatically imposed.
- c) For a third offence, referral to the University Student Disciplinary Committee of Council for possible exclusion from the University.
- d) Depending on the severity and circumstances of the offence, any of the offences in Category ‘A’, may be upgraded to Category ‘B’.

3. CATEGORY ‘B’

MAJOR OFFENCES

i) ILLEGAL ENTRY INTO AREA OR PROPERTY

It is an offence for any student to enter any area or property on campus to which students have been prohibited access.

ii) ILLEGAL ENTRY INTO RESIDENTIAL AREA

It is an offence for any student to enter any private residence other than his/her own without due cause. Note that private residence are deemed to include areas where houses or quarters are situated, as well as married student quarters or single staff quarters.

iii) ILLEGAL ENTRY INTO AREAS OCCUPIED BY THE OPPOSITE SEX

It is an offence for any student to enter any area set aside for the sole use of members of the opposite sex.

A female student may, by invitation of a male student, enter and remain in the male students' accommodation area between the hours of 8:00am and 10:00pm. Similarly, a male student may, by invitation of a female student, enter and remain in the female students' accommodation area between the hours of 8:00am and 10:00pm so long as such invitation is revoked.

Such male student commits an offence if he fails to leave upon being asked to do so by a female student (this includes Subwardens, Matron and/or Dean or Warden of Students) or a member of the SRC, University Security Force or University staff.

iv) HALLS OF RESIDENCE

It is an offence to accommodate any person in halls of residence without prior approval of the Dean of Students. Any student who does so may be denied accommodation privileges, in addition to any other penalties prescribed in the Rules Governing Halls of Residence. *(Refer to attached Rules in Appendix "B")*.

v) DRUGS

It is an offence for any student to have in his/her possession and/or use any legally restricted drug, unless it has been supplied under a doctor's prescription.

vi) POSSESSION OF ALCOHOL IN UNAUTHORISED AREAS

It is an offence for any student to have alcohol in his/her possession or to drink alcohol beverages on the campus, except on licensed premises during legal hours of opening and in private residences. It should also be noted that University Halls of Residences are here deemed not to be private residence.

vii) DRUNKENNESS AND DISORDERLINESS

It is an offence for anyone to be drunk, disorderly, under the influence of narcotics or physically incapable of controlling

himself/herself as a result of alcohol or drugs, anywhere on the University campus.

viii) DRIVING VEHICLES UNDER THE INFLUENCE OF ALCOHOL AND/OR ILLICIT DRUGS

- a) It is an offence to drive a motor vehicle on the University campus exceeding the official speed limit (40 kph). It is also an offence to drive a motor vehicle in a manner that might cause damage to property or injuries to a person. Similarly, it is an offence for students to drive a vehicle without a valid driver's license.
- b) It is an offence for anyone to drive a vehicle of any kind on the University campus under the influence of alcohol or any illicit drugs.

ix) DRINKING OF ALCOHOL BY MINORS

It is an offence for any student under the age of 18 to drink alcohol on the university campus.

x) DINING HALL

A. Every residential student shall;

- a) Produce his residential student identification card to the meal checker upon his request, before entering the Dining Hall for meals; and
- b) Not transfer his meal number to any other student, resident or otherwise, nor to any other person; and
- c) Not have more than one helping (serve) per meal except;
 - i) upon payment for an additional helping (serve); or
 - ii) upon satisfaction of the mess supervisor that the student may have another helping (serve); or
 - iii) the supervisor is satisfied, upon production of a written authority by non attending residential

student authorising another residential student to collect his meal for him as well as the absent student's identification card; and

- d) Be tidily and decently dressed; and
- e) Conduct himself in the Dining Hall in a civilised manner becoming of an intellectual; and
- f) Not take any DODL student, non-residential student or any other person into the Mess (Dining Hall) who has not paid for his meal. ***(Penalty: Refer to penalty (g) on Penalties for Category 'B' on Major Offences).***

B. No non-residential student is permitted to enter the Dining Hall for any meal (to access meals) except upon payment of the meal or meals as the case may be. ***(Penalty: Refer to penalty (g) on Penalties for Category 'B' on Major Offences).***

C. All students using the Students Mess shall comply with all reasonable directions or instructions of the mess supervisor. ***(Penalty: Refer to penalty (g) on Penalties for Category 'B' on Major Offences).***

D. A student who;

- a) In any way or form, physically or verbally abuses; or
- b) Enters the Dining Hall (Student Mess) whilst under the influence of alcohol; or
- c) Breaches any of the Rules relating to Dining Hall, is guilty of an offence. ***(Penalty: Refer to penalty (g) on Penalties for Category 'B' on Major Offences).***

xi) OFFENSIVE WEAPON

It is an offence for any student to have in his/her possession an object such as firearm, knife or similar objects. It is also an offence for a student to have in his/her possession an object that is intended to be used to damage property or cause injury to a person.

xii ASSAULT

It is an offence for anyone to assault another person. The assault could be verbal, physical, etc.

xiii) GRIEVOUS BODILY HARM

It is an offence for anyone to wilfully cause bodily harm to any other person.

xiv) GROUP FIGHTING

It is an offence for anyone to incite, provoke or take part in a group fight or brawl.

xv) INTIMIDATION

It is an offence to intimidate or threaten others (students or staff members) with violence, blackmail or extortion.

xvi) THEFT

It is an offence for any student to wrongfully remove any item or property belonging either to the University or to another person.

xvii) CHEATING DURING EXAMINATIONS

It is an offence for any student to cheat during examinations. A student found to be, or, to have cheated during an examination, may be expelled immediately, or, be subjected to such lesser penalty as the University Student Disciplinary Committee may impose. Such student may, in addition to expulsion or lesser penalty, lose academic credit for the subject for whom he or she cheated, or, for all subjects taken in the semester in which the cheating occurred.

xviii) ASSESSED PROJECTS

It is an offence for a student to plagiarise or fabricate data or information for any assessed major projects.

xix INDECENT PORNOGRAPHIC MATERIAL

it is an offence for any student to possess, distribute or access indecent pornographic sources. *(Refer to attached Rules in Appendices “B” and “C”)*

xx) COMPUTING FACILITIES

It is an offence for any student to cause wilful damage to other students, staff and administration data stored on computers. It is also an offence to cause physical damage to University owned computers. It is an offence to breach any Information Technology Service Rules. *(Refer to attached Rules in Appendix “C”)*

xxi OBSTRUCTION OF SUBWARDENS

It is an offence for a student to be involved in any form of abuses, intimidation, or obstruction against student leaders and Subwardens whilst discharging their lawful duties. *(Refer to penalty (c) on Penalties for Category ‘B’ on Major Offences)*

xxii FORGERY AN UTTERING

a) It is an offence of forgery for a student to make a false document or writing, knowing it to be false, and with intent that it may in a way be used to acted on as genuine, whether within the University or elsewhere;

i) to the prejudice of the University; or

ii) with intent that the University may, in the belief that it is genuine, be induced to do or refrain from doing any act. Whether in the University or elsewhere. *(Penalty: Refer to penalty (f) on Penalties for Category ‘B’ on Major Offences)*

b) A student who knowingly utters as and for subsisting and effectual document any document;

i) that has by any lawful authority been ordered to be revoked, cancelled or suspended; or

iii) the operation of which has ceased by efflux ion of time, or by death, or by the happening of any event, or who

utters a forged instrument. *(Penalty: Refer to penalty (f) on Penalties for Category 'B' on Major Offences)*

xxiii) FALSE PRETENCES

A student who solicits, gathers, collects, or obtains any money, property, subscription, contribution or advantage for himself or for any other person by means of any false pretence or wilfully misleading conduct, is guilty of false pretence or fraud. *(Penalty: Refer to penalty (f) on Penalties for Category 'B' on Major Offences)*

xxiv) FRAUD

A student who fraudulently applies to his own use or to the use of another student or person;

- a) property belong to the University; or
- b) property belonging to him, which is in his possession or control subject to a trust, direction or condition or on account of the University, is guilty of fraud. *(Penalty: Refer to penalty (f) on Penalties for Category 'B' on Major Offences)*

PENALTIES FOR CATEGORY "B"

- a) For a first offence, a fine up to K200.00 and the offender may be also placed on Good Behaviour Bond depending on the seriousness of the offence committed.
- b) For a second offence, a fine up to K300.00, a Good Behaviour Bond and suspension or exclusion from the University at the discretion of the Vice Chancellor.
- c) Penalty for Group Fighting is K500.00 fine and Good Behaviour Bond. In addition, penalties under miscellaneous provisions apply.
- d) Rules breached as Consequence of Consumption of Alcohol and Drug will carry the following penalty.

1. Termination from studies.

The undertaking as stated in Appendix 'D' is binding.

- e) Notwithstanding anything to the contrary in these Rules, depending upon the seriousness of the offence, suspension from studies or permanent termination from studies.
- f) Notwithstanding anything to the contrary in these Rules, permanent termination from studies.
- g) In addition to any other penalties provided in these Rules, a withdrawal of messing privileges for at least two (2) weeks.

MISCELLANEOUS PROVISIONS

- i) Any person may refer an alleged offence to the Police and nothing in these Rules shall prevent him/her from doing so as a private individual.
- ii) In serious criminal cases the offending student will be instantly referred to the Vice Chancellor or his nominee for possible immediate removal from the University campus.
- iii) Results of disciplinary cases will be published in the 'Reporter' and on Notice Boards.
- iv) In cases of civil disturbances, group fighting and incidents involving breaches of peace, the police will only be called onto campus at the discretion and on the authority of the Vice Chancellor or Registrar or their nominees.
- v) No student will be permitted to re-enrol, sit for examinations or graduate until outstanding financial penalties imposed under these Rules have been paid in full.

APPENDIX “A”

STUDENT DISCIPLINE STATUTE

Being a Statute to make provision for dealing with breaches of discipline by students.

MADE by Council under the Papua New Guinea University of Technology Act, 1986.

TO COME INTO OPERATION IN ACCORDANCE WITH A NOTICE PUBLISHED IN THE NATIONAL GAZETTE BY THE HEAD OF STATE, ACTING ON ADVICE.

1. DEFINITION

In this Statute, unless the context otherwise requires, a person is a student if:

- a) he or she has lodged with the Registrar an application for his or her admission as a candidate for any degree, diploma, or certificate or other award of the University, including awards by the University's Department of Open and Distance Learning; or, for the purpose of pursuing any other course at the University, including courses with the Department of Open and Distance Learning.
- b) he or she has been duly registered, and he or she continues to be a student, unless his or her registration is terminated, until a date fifteen (15) months after the date of his or her registration or until the date fixed for re-registration in the succeeding year, whichever is the later.

2. BREACHES OF DISCIPLINE

- (1) Without limiting the generality of the words “breach of discipline” any act or conduct of a student is a breach of discipline if:-
 - a) it is a wilful breach of any Statute, by-law or requirement or Rule of the University or of any similar requirement of another institution at which he or she is pursuing a course of study or

- b) it involves disobedience of a reasonable direction by a person in authority over the student; or
 - c) it involves breach of an undertaking, or false representation, or deliberate withholding of relevant information or the furnishing of false or misleading information as to a matter affecting him or her as a student; or
 - d) it involves the unauthorised use of the crest, title or address of the University in any communication, document, or public notice; or
 - e) it involves the defacing, damage, destruction or unauthorised removal of property or failure to return on time property borrowed; or
 - f) it obstructs the use of facilities of the University or the conduct of its work; or
 - g) it subjects another person to indignity by threat or abuse or to physical violence or damages his or her property; or
 - h) it is disorderly or otherwise improper or detrimental to the interest of the University or to its good repute; or
 - i) it is an offence punishable by a court of law; or
 - j) it attempts, threatens, incites or encourages any of the above; or
 - k) it involves a lie or deliberate false testimony to any disciplinary authority of the University.
- (2) Subject to the provisions of Section 4, any alleged breach of discipline shall be reported to the Vice Chancellor or a person designated by him or her, who shall determine whether to place the matter in the hands of the Police if it has not already been done and whether further or alternative action should be taken in accordance with this Statute.

3. GENERAL PROVISIONS GOVERNING THE IMPOSITION OF PENALTIES

A person or committee authorised by this Statute to impose a penalty on a student;

- (1) shall in writing, give to the person charged details of the charge and a summary of the facts upon which the charge relates.
- (2) shall give the student a reasonable opportunity of answering the charge against him or her before the penalty is imposed.
- (3) is empowered to determine that the enforcement of the penalty shall be dependent on prescribed conditions.
- (4) shall inform the student in writing of the decision on the allegation made against him or her, the penalty imposed, if any, and of any conditions upon which its enforcement depends.

4. DISCIPLINARY POWERS OF OFFICES AND STAFF

- (1) Any member of staff shall be empowered, as part of his or her duty, to order any student who appears to be committing a breach of discipline to desist and to report him or her to the Vice Chancellor or other appropriate authority;
- (2) The Dean of Students may, in relation to a breach of discipline by a student whether committed on or off campus where University activities are being conducted and whenever the student's behaviour is not in the best interest of the University, exercise any one or more of the following powers:-
 - (a) issue a formal reprimand to the student;
 - (b) order the student to make good any damage he or she has caused or replace any property he or she has damaged, destroyed, lost or misappropriated or to pay all or part of the cost thereof;
 - (c) impose a fine on the student in accordance with a scale of fine fixed by the Council;
 - (d) impose conditions for a fixed period on the student's attendance or residence at, or his or her enjoyment of the privileges of the University.

- (3) a Head of a Department may, in relation to a breach of discipline by a student affecting teaching activities, exercise one or more of the following powers:-
 - (a) suspend the student from attendance at teaching activities for a period of not exceeding one week;
 - (b) issue a formal written reprimand to the student.
- (4) A member of staff may, in relation to a breach of discipline by a student whether in or off University premises whenever that member is conducting teaching or supervising study, suspend the student from the particular activity where the breach of discipline occurred until the appropriate head of department has ruled on the matter.
- (5) The University Librarian, in relation to a breach of discipline by a student in the Library or affecting Library property may exercise any one or more of the following powers:-
 - (a) order the exclusion of the student forthwith from the Library and the use of its services for a period not exceeding one week;
 - (b) order the student to make good any damage he or she has caused, or replace any property he or she has damaged, destroyed, lost or misappropriated or to pay the cost of any part thereof;
 - (c) impose a fine on the student in accordance with a scale of fines fixed by the Council of the University.

5. POWERS AND COMPOSITION OF DISCIPLINARY COMMITTEES OF THE STUDENTS REPRESENTATIVE COUNCIL

- (1) A Disciplinary Committee of the Students Representative Council may hear cases referred to it by the Dean of Students and may impose a fine in accordance with a scale of fines fixed by the Council of the University.
- (2) The Committee shall consist of a Chairman and two (2) members appointed by the Students Representative Council of whom one shall be a member of the Council of the University.

6. APPEALS AGAINST PENALTIES IMPOSED UNDER SECTIONS 4 AND 5

- (1) A student upon whom a penalty has been imposed under Section 4 or 5 of this Statute may appeal to the Vice Chancellor in writing no later than three days after the student has been informed of the penalty imposed.
- (2) An appeal shall not operate to suspend the enforcement of the penalty unless the Vice Chancellor directs such suspension.
- (3) The Vice Chancellor
 - (a) may affirm, vary or set aside the original decision and for any penalty imposed may substitute any other penalty which may be imposed under Section 4 or 5 in which case his or her decision is final; or
 - (b) may refer the matter to a University Disciplinary Committee.

7. POWERS AND COMPOSITION OF UNIVERSITY DISCIPLINARY COMMITTEES

- (1) A University Disciplinary Committee may impose one or more of the following penalties:-
 - (a) any of the penalties listed in Sections 4 and 5;
 - (b) suspension of a student's attendance or pursuit of courses or residence at the University or part of it, or enjoyment of any of its privileges; and
 - (c) exclusion from the University or part of the University permanently or for a lesser period or until he or she fulfils such conditions or requirements as the Committee may determine; and
 - (d) if the breach of discipline is a breach of the Examination Rules, then the following penalties will be imposed;
 - (i) cancellation of credit for all or part of any work done or examination passed by the student during the semester in which the breach was committed; and

- (ii) exclusion from further examinations until the Academic Board shall otherwise determine.
- (2) A University Disciplinary Committee shall be constituted as follows:-
 - (a) a person appointed by the Vice Chancellor who shall be Chairman;
 - (b) four members of the academic staff, one of whom shall be a woman, appointed by the Vice Chancellor, from a panel selected by Academic Board;
 - (c) two students; one male and one female, appointed by the President of the Students' Representative Council from a panel selected by the Students' Representative Council.
- (3) The quorum of any meeting shall be the Chairman plus three members, at least one shall be a female.

8. APPEALS AGAINST PENALTIES IMPOSED BY DISCIPLINARY COMMITTEES

- (1) A student upon whom a penalty has been imposed by a Disciplinary Committee may appeal to the Council by notice in writing lodged with the Registrar no later than seven (7) days after the student has been informed of the penalties imposed.
- (2) An appeal against the imposition of a penalty shall not operate to suspend the enforcement of the penalty unless the Vice Chancellor directs such suspensions.
- (3) On receipt of the appeal, the Council shall constitute an Appeals Committee consisting of five (5) members of Council of whom at least one shall be a member of the academic staff and one a student. The chairman of Council shall be the chairman of the Committee if he or she is one of the five members.
- (4) No person who has imposed the penalties or has been a member of the Committee which imposed the penalty against which the appeal is made or who has given any evidence at any hearing of the relevant case may be a member of the Appeals Committee and the

Chairman of the Council may vary the membership prescribed in Subsection (3) to comply with the requirement.

- (5) An appeals Committee may affirm, vary or set aside the original decision and for any penalty imposed may substitute any other penalty, which a disciplinary Committee may impose.
- (6) The decision of the Appeals Committee shall be final.

9. PROCEDURE AT UNIVERSITY DISCIPLINARY PROCEDURES

- (1) A Committee shall meet within fourteen days (14) working days of the referral to it of an alleged breach of discipline or an appeal unless the Chairman of Council determines otherwise.
- (2) In the absence of the Chairman, the members shall elect a Chairman.
- (3) The decision of the majority of the members present shall be the decision of the Committee.
- (4) Notice to a student on any discipline matters shall be adequately served by means of a letter signed by an authorised officer of the University and despatched to the address given by the student on his or her registration form as his/her postal address for the time being, or delivered by hand by a member of staff to the student.
- (5) Failure to attend by a student upon whom notice has been served in accordance with Subsection (5) shall not invalidate the discipline proceedings.
- (6) All documents presented to a Committee shall be made available to the student concerned.
- (7) A Committee may, in its absolute discretion, allow a student when appearing before it to be represented by a student or member of staff of the University.

10. RULES

- (1) The Academic Board may make Rules for the conduct of students in all parts of the University where academic work is undertaken and for the use of equipment and services.
- (2) Subject to the foregoing the Vice Chancellor may make Rules for the conduct of students generally.
- (3) The Council shall determine scales of fines and the maximum fine which may be imposed by any person or Committee, and may make Rules for the exercise of the powers and performances of the functions for which the Statute provides.

APPENDIX 'B'

RULES GOVERNING HALLS OF RESIDENCE

The following Rules shall apply to all students residing in various Halls of Residences on campus. Breaches of any one of these rules will constitute an offence.

1. There shall be no unnecessary noise and disturbance, which may be seen and interpreted as only detrimental towards the quiet and peaceful study atmosphere of all students within and around the students' halls of residence.
2. No student shall in any way or manner deface, default or damage any property or item in his/her room which is not of his/her making and belonging to the University.
3. There shall be no consumption of alcohol and other related drugs within and around the students' halls of residence.
 - 3a. there shall be no vending of alcohol, cigarettes (smoke), betel nut and prohibited drugs within or around the halls of residence.
4. There shall be no accommodation of non-students in all students' halls of residence. MSQ's will be accepted but

restricted to immediate family and baby-sitter. *(Not relevant now with any more MSQ's)*

5. There shall be no use of unauthorised electrical appliances for cooking purposes in all students' halls of residence. Only authorised lodges and MSQ's are accepted.
6. There shall be no keeping or concealing of offensive weapons of any sort and unregistered firearms in all students' halls of residence.
7. There shall be no harbouring or keeping of criminals and jail escapees in all students' halls of residence.
8. There shall be no keeping, concealing or hiding of loot or any other elated property considered to be stolen in all students' halls of residence.
9. Stealing another's belonging or property is an offence and is therefore prohibited in all students' halls of residence.
10. There shall be no graffiti of any sort or type inside all rooms and outside all halls of residence.
11. There shall be no screening of TV programs and video shows in all students' halls of residence for any fundraising activity whatsoever.
12. There shall be no accommodation of male students in females' halls of residence and vice versa.
13. The University has the right to withdraw accommodation privileges to female students who are pregnant and under no circumstances, babies and children will be allowed to live in the students' hall of residence.
14. Subwardens of halls of residence shall ensure that house rules are complied with and to report any breaches of the same to the Dean of Students.
15. Violation of Rules Governing Halls of Residence shall be dealt with under penalties for Category "B" on Major Offences.

All students are asked to cooperate by immediately reporting any breaches of house rules.

APPENDIX 'C'

INFORMATION TECHNOLOGY SERVICES RULES

These Rules shall apply to all University computers.

Students should not remove equipment including cables, or components of IT equipment and support equipment belonging to the University from computer classrooms.

Students should not intentionally damage or disable IT equipment in computer classrooms, this includes damages to cable, mice, disk drives, CD drivers, etc.

Students should not login into other students' areas, or staff areas, on the file server, unless they have written permission to do so.

Students should not delete or destroy files that do not belong to them; i.e. students may only delete files that are stored on their "home" area of the server, or on their own floppy diskettes.

Students should not change parts of the computer software, which, might disable it, or change its performance in any way that might affect other students, or staff.

Student should not leave unattended computers while they are logged into the server. Any student or staff has the right to reset a computer, which is logged on to a server but is unattended, even if the user has left an explanation.

Students should not store any material that could be considered pornographic, or any other textual graphical material that breaks PNG law, on the file server, or on their own floppy diskettes.

Students should not play games on classroom computers.

Students should respect and honour any instructions or directions issued by student classroom monitors that are officially nominated by a department. Such monitors should hold an HD card to prove their position.

Students should obey all requests by security monitors who supervise the computer classrooms in the evenings and weekends.

Students should not consume food, beverages or betel nut in the computer classrooms, nor will they smoke.

Students are expected to report breaches of security, theft of equipment, suspicious events, and they should challenge anybody who they consider might not be part of the University.

It is a student's responsibility to make sure that any floppy disk is virus free before he uses it on a University Computer. It is an offence to introduce virus on a University Computer.

PENALTIES

1. ALL RULES (WITH EXCEPTION OF RULES 1, 2, 4, 5 AND 7)

1.1 For a first offence, the offender shall be logged out for three (3) days.

1.2 For a second offence, the offender shall be logged out for seven (7) days (i.e. one week).

2. RULES 4,5 AND 7

2.1 For a first offence, the offender shall be logged out for seven (7) days (i.e. one week).

2.1 For a second offence, the offender shall be logged out for two (2) weeks and he/she shall be referred to the University Student Discipline Committee for appropriate disciplinary action.

RULES 1 AND 2

3.1 For any breach of these rules, the offender shall be logged out for two (2) weeks and he/she shall be referred to the Student Discipline Committee for appropriate disciplinary action.

APPENDIX 'D'

THE PAPUA NEW GUINEA UNIVERSITY OF TECHNOLOGY RULES GOVERNING STUDENT BEHAVIOUR (AMENDMENT NO: 3 OF 2009)

RULES BREACHED AS A CONSEQUENCE OF CONSUMPTION OF ALCOHOL AND DRUG

Subject to the provisions relating to penalties in the existing Rules, any student found to have breached the rules relating to student conduct as a result of consumption of alcohol or prohibited drug (s) shall be guilty of an offence.

PENALTIES

For an offence against Zero Tolerance on Consumption of Alcohol;

Termination from studies.

Note: I have read and understood the above penalty and hereby declare that
I shall abide by these Rules.

Signed:_____

Witness:_____